**Building your Website:**

1. Create a page: input your name, email and a password
2. Choose a theme (you can always change it later)
3. “Choose your website Domain”- choose the top one: “Use a subdomain of Weebly.com”
   1. Type in your domain name. Use first 3 letters of your last name and the first 3 letters of your first name then “LifeScience” or “PhysicalScience”. Ex. Sally Smith: SalsmiLifeScience
4. On the top of the page, there is a blue bar; one of the buttons is called “Pages”. Click it.
5. In the upper right corner, there is an orange button called “Add Page”. Click it.
   1. Add two blog pages
6. On the left screen, click on the page “Home”. On the right at the top, find the words “page name”. In the box, rewrite the page name to “Life Science” or “Physical Science”.
   1. Change the name of the other pages to: **Labs**, and **Homework**. The blog pages will be called “**Reflections**” and “**Science Fair**”
7. Click on “Life Science” or “Physical Science” tab. At the bottom click the button that says “Save and Edit”
8. Click on your **Reflections** tab
   1. On the right side of the page there are several boxes called “Author”, “Archives” and “Categories”. Press the X on each of them to delete these boxes
9. Click on your **Science Fair** tab
   1. Repeat the steps of deleting the boxes on the right side of the window.
   2. Click the orange box “Add Post”
      1. Title the post “Science Fair Project Ideas”
      2. Drag and drop to add text from the left bar
      3. Research 3 topics or questions you are interested in doing a project on. When you are finished, write a brief description of each, and how you might test them.
      4. Post the blog by clicking the “Publish Live” orange button
      5. A window will pop up saying “Choose your website Domain”. Just click “Continue” at the bottom of the box
      6. Another box will appear that says “New Post Published!”. DO NOT CLICK THE BLUE CONTINUE BUTTON! Just X out of this box. If you click continue, the site will attempt to make you pay for an upgrade.
10. Time to Publish! Click on the orange “Publish” button in the top right corner.
    1. A box will come up asking you to choose a website category. Choose “Education” and “Class Project” from the dropdown menu.
    2. Wait until the box comes up that says “Website Published!”

DO NOT CLICK THE BLUE CONTINUE BUTTON! Simply X out of the box. Your website is now updated.